

**Budget & Planning Committee
Meeting Minutes
Ackerman Hall Alumni Room
May 21, 2019
1-3 pm**

Chair Joe Corsini called the meeting to order at 1:05pm

Present: Joe Corsini, Lyle Henderson, Peter Wordelman, Dwight Denman (via phone), Gerri Silveira (via phone), Stephanie Upshaw (via phone), Brandon Monroe (via phone), Kate Townsend, Tressa Seydel and Leslie Thompson

Ex-Officio: Lara Moore, LeeAnn Case, John Garlitz and Teresa Carson-Mastrude

Others: Holly Chason

Absent: Daysi Bedolla and Stephanie Upshaw

Approval of April 16, 2019 Minutes:

Motion: Lyle Henderson moved to approve the minutes from the March 19, 2019 meeting.

Second: Kerry Bullard

Discussion: None

Action: Motion passed – minutes are approved.

Discussion Items:

2019-20 Enrollment Update/Online Program Management Partnership Update: Holly Chason reported to the committee that there is a 1% enrollment increase projected for fall. Work is being done to meet targets that President Insko has set. The committee discussed the targets and questioned if they are realistic goals.

The partnership with the OPM will be moving forward. The contract is in the final stages of review. Joe Corsini asked if there would be additional faculty/adjunct faculty hired and it was noted by Holly that it appears that there will addition hires in both faculty groups.

Capital Renewal and Repair: John Garlitz reminded the committee to add repair suggestions to the spreadsheet in Google Drive. The list will not be finalized or prioritized until budgets are known in June/July.

E&G FY10 Preliminary Budget Overview: Lara Moore reviewed the proposed budget with the committee. The BoT Finance & Admin committee has approved the preliminary budget and it will be presented at the Board of Trustee's Meeting on May 23rd. The final budget will not be presented until fall.

The meeting was adjourned at 1:50 pm.

Respectfully Submitted
Teresa Carson-Mastrude