

Budget & Planning Committee
Inlow Hall 201
February 11, 2014

Present: Jeff Carman, Ray Brown, Steve Tanner, Angie Adams, David Lageson, Mike Sell, Gerri Silveria, Mary Asker, Evan Bryan, Kerry Bullard, Andy Ashe, Farooq Sultan, Lara Moore, Bob Davies and Teresa Carson-Mastrude

The meeting was called to order at 1:05pm

Approval of Minutes

A motion was made and the minutes from the previous meeting were approved.

New Business

Updates/Legislative Bills – President Davies: President Davies thanked the group for their endorsement/acceptance/recommendations. The committee made recommendations regarding tracking release time and non-SCH activity that track faculty release time, etc. President Davies stated that green sheets are to be updated annually and lastly a recommendation regarding the ERIP in that professors retired and replacement professors were hired at a high rate of pay and EOU continues to use retired faculty to teach overload and an extremely high rate of pay. The group recommends that this practice be discontinued. The group then made a few suggestions regarding retention and night courses.

Davies discussed with the group the on-going discussions and process regarding governance of the TRUs (Technical, Regional Universities and noted that he has been having conversations across campus with different groups. His recommendation will be for the “Hybrid Model”. The Higher Ed Board now has a decision to make regarding the requests made by the TRUs. The institutions will present business plans to the board in March.

Bob gave an update on the process regarding a new provost. The president is leaning towards using a service called “The Registry” that would provide the university at a cost a retired provost until the university is ready to begin a search. Bob feels this would be best for the campus and would enable a new provost to come in with a “clean slate” after program reductions and cuts are made. Three candidates will come to campus to interview.

Winter Enrollment/Institutional Research: Farooq Sultan gave a report to the group regarding enrollment (down), headcount (down) and student credit hours (down). Farooq noted applications for Fall Term are also down and President Davies noted that EOU may be a smaller institution going forward and there is a need to invest in the area of admissions. Vice President Lara Moore noted that admissions and retention require an “all hands on deck” approach and everyone at EOU needs to be proactive in those areas.

Second Quarter Burn Rate Review – Sustainability Plan Update: Lara Moore reported to the group that overload/inload is tracing well and we have seen a decrease of approximately 20% in overload costs. Moore noted that the “Sustainability Plan” was based on flat enrollment and we are seeing declining revenue due to falling enrollment. The QRM (Quarterly Management Report) was reviewed with the group as were several financial forecast/scenarios which demonstrate the need to make changes. EOU will have a negative fund balance and there is an extreme need to focus on revenue and expenses for

next year. VP Moore noted that it would be difficult to cut more in S & S budgets as they are so thin now. Lara and the group discussed position reductions and President Davies noted that they are actively looking at this but that it will need to be a very well thought out process and he has assigned a task force (Academic Task Force) to look at the issue, however; they will not be making the hard decisions which will be made by President Davies and the vice presidents. VP Moore noted that we have more data available than ever to make these decisions. This data includes the "Fox Report". VP Moore noted that she feels we need to look at the worst-case scenarios when making decisions as EOU needs to have a cushion. President Davies noted that he hopes to bring reduction scenarios to the group within the next few meetings.

Other: The Budget and Planning Committee took a final vote for governance recommendations:
https://docs.google.com/a/eou.edu/document/d/1cn2meNwK_48TFCJmr9TZUqAT7A0aSMdr7WdWrHfy_scE/edit

The group then discussed Pros/Cons of each and added them to their recommendations document to turn into the President.

The committee also completed an Enrollment & Retention Recommendations document to turn into the President:
https://docs.google.com/a/eou.edu/document/d/1linkfZ0rYOylb_nQCwRqLiQU4hoaJ_petlBQMHS94dY/edit

Lara Moore then gave an update of Shared Services Meetings that she has been attending and reported that the group has been working with attorneys regarding the contractual structures.

Bylaws Update: The recommended changes to the By-laws have been approved and the website updated.

The meeting was adjourned at 2:55p.m.

Respectfully Submitted
Teresa Carson-Mastrude