

**Budget & Planning Committee
Meeting Minutes
Ackerman Hall Alumni Room
November 19, 2019
1-3 pm**

Chair Lyle Henderson called the meeting to order at 1:05pm

Present: Lyle Henderson, Peter Wordleman, Dwight Denman (via phone), Karyn Gomez, Brian Sather, Theresa Gillis, Kim Sanders, Kristen Johnson, Kerry Bullard, Lori Baird and Samantha Wegermann

Ex-Officio: Lara Moore (via phone) and LeeAnn Case

Others: John Garlitz and Teresa Carson-Mastrude

Absent: Zachary Cahill

Approval of October 16, 2019 Minutes:

Motion: Samantha Wegermann moved to approve the minutes from the October 16, 2019 meeting.

Second: Theresa Gillis

Discussion:

Action: Minutes accepted as submitted.

Action Items:

Vice Chair Nomination:

Motion: Karyn Gomez nominated Peter Wordleman

Second: Lori Baird

Discussion:

Action: Peter Wordleman accepted the position of Vice Chair.

Budget & Planning/Tuition Advisory Committee Membership: Lyle and Lara discussed with the committee the duties of the Tuition Advisory Committee and the overlap of information with Budget & Planning. The committee discussed the proposal and noted that B&P membership is lacking students that would be needed to fulfill the duties. Samantha reported that if more students (2) are needed, ASEOU will help with this issue. Lyle will present the proposal and possible by-laws change to University Council. Combining the two committees would ensure a smoother process with more informed members than was experienced with the TAC last year.

Motion: Karyn Gomez moved to approve the change to Budget & Planning/Tuition Advisory Committee and to also change bylaws and membership criteria.

Second: Lori Baird

Discussion:

Action: Motion approved

Discussion Items:

FY19 Q4 Management Report: LeeAnn reviewed the report with the committee. This report was approved by the Board of Trustees at the November 14 meeting.

FY20 Operating Budget: LeeAnn reviewed the budget with the committee. The proposed budget had changed from last spring due to increased funding from the state. The budget was approved by the Board of Trustees at the November 14 meeting.

FY Q1 Management Report: The report was reviewed with the committee. The report was approved by the Board of Trustees at the November 14 meeting.

Master Plan Update: John Garlitz reported to the committee that he is looking for participants to serve on the Master Plan Update Committee. Peter Wordleman, Lyle Henderson and Lori Baird volunteered to serve on this committee.

Strategic Framework, Goal 4: Two members (Kim Sanders and Kerry Bullard) volunteered to work with John to serve on this committee to develop measurements. Facilities will report on measurements and Budget & Planning will review progress.

Proxy Voting: The committee discussed voting via email on action items if they are unable to attend.

The meeting was adjourned at 2:58pm

Respectfully Submitted
Teresa Carson-Mastrude