

**Budget & Planning/TAC Committee  
Meeting Minutes  
Zoom Meeting  
September 28, 2021  
3:15pm**

Chair Vitor Pedrosa called the meeting to order at 3:15pm

**Present:** Vitor Pedrosa, Lyle Henderson, Linda Jerofke, Scott McConnell, Karyn Gomex, Tony Tovar, Katie Townsend, Kris Martens, Emily Adams, Tressa Seydel, Helen Moore, Emily Mendoza (Proxy for Cedric Riel) and Anna Kestie (Proxy for Alexa Jamison)

**Ex-Officio:** Lara Moore and LeeAnn Case

**Others:** John Garlitz and Teresa Carson-Mastrude

**Absent:** ASEOU Student Rep

**ACTION ITEMS**

**Approval of May 18, 2021 Meeting Minutes:**

**Motion:** Lyle Henderson moved to approve the minutes as presented.

**Second:** Karyn Gomez

**Discussion:** None

**Action:** Motion passed

**Election of Vice-Chair**

Helen Moore volunteer to take the position of Vice-Chair:

**Motion:** Linda Jerofke moved to approve Helen Moore for the position of Vice-Chair

**Second:** Tony Tovar

**Discussion:** None

**Action:** Motion passed

**DISCUSSION ITEMS**

**Committee Overview and Orientation**

LeeAnn Case, Lara Moore and Vitor reviewed a presentation with the committee. Information included budgeting cycles, tuition setting cycles and information that would be presented to the committee.

**FYE 21 Overview**

LeeAnn Case gave an overview of FY21 and also reviewed the Draft Budget with the committee. At this point, EOU is seeing a 3% decline in enrollment and the budget has been adjusted for that. The budget will be reviewed and presented to the Board of Trustees for approval in October.

**For the Good of the Order**

It was suggested that representatives from enrollment and retention departments attend an upcoming meeting to discuss enrollment.

The next meeting will be October 26, 2021

The meeting was adjourned at 4:48pm

Respectfully Submitted  
Teresa Carson-Mastrude