

## Position Description

### POSITION PROFILE

**Position Title:** Student Summer Cleaning Crew Member

**EOU Department/College:** Custodial Services

**EOU Supervisor Title:** Trevor Anger Custodial Services Coordinator

**Typical Job Duration:** Summer Term

**Job Level:** \$13.70 per hour until July 1, then \$14.20 per hour

**Type of Schedule/Typical Hours:** Flexible, based on camp schedules, includes weekends

**Typical Number of Hours Per Week:** To be determined

### POSITION INFORMATION

#### Student Position Description Summary:

This position involves being part of a team responsible for cleaning and maintaining the student suites during the summer. Duties include cleaning bathrooms, kitchenettes, and provided appliances, as well as vacuuming and tidying room furniture.

#### Job Duties/Responsibilities/Essential Functions:

- Clean and sanitize bathrooms and showers.
- Clean kitchenettes and appliances like refrigerators and microwaves.
- Vacuum carpets and clean room furniture.
- Work as part of a team to ensure all areas are ready for incoming camps and events.

## HIRING CRITERIA

### Minimum Qualifications:

- Current EOU student available to start during finals week.
- Ability to work flexible hours including weekends as required by camp schedules.

### Preferred Qualifications:

- Previous experience in cleaning or maintenance roles preferred but not required.

### Desired Knowledge, Skills & Abilities:

- Good teamwork skills.
- Reliable and punctual.
- Attentive to detail.

## STUDENT LEARNING OUTCOMES

*As a result of completing this internship, the student will:*

### Academic Learning Outcomes:

- **Apply Theoretical Knowledge to Practical Tasks:** Students will apply theoretical knowledge of chemistry and environmental science to the practical tasks of cleaning agents and their effects on different surfaces, enhancing their understanding of the real-world applications of their academic subjects.
- **Understand Workplace Safety Regulations:** Gain a comprehensive understanding of health and safety regulations in a workplace setting, particularly regarding the use of chemicals and maintenance of a safe working environment.

### Industry Learning Outcomes:

- **Facilities Management Skills:** Develop practical skills in facilities management and maintenance, understanding the logistics of maintaining cleanliness and safety standards in high-traffic environments.
- **Operational Efficiency:** Learn to efficiently manage time and resources in maintaining large facilities, which is applicable in any facilities management or operational role within various industries.

### Career-Readiness Learning Outcomes:

- **Teamwork and Collaboration:** Enhance teamwork skills by working collaboratively with other crew members to achieve common goals, understanding the dynamics of effective communication and mutual support in a work setting.

- **Attention to Detail:** Develop a keen attention to detail through meticulous cleaning tasks, which is a valuable skill in any professional setting.
- **Work Ethic and Professionalism:** Cultivate a strong work ethic and professionalism, learning to adhere to schedules, meet job standards, and respect workplace norms and guidelines.
- **Adaptability:** Improve adaptability by handling the varying needs of different campus events and adjusting to different types of work environments and requirements.

## PROFESSIONAL DEVELOPMENT & TRAINING

### Professional Development & Training

EOU student employees have an opportunity to engage in professional development and training as a part of the job. Supervisors support the attainment of professional development by either providing internal department-specific training and/or time reassigned from normally scheduled duties to participate in University-wide training opportunities including appropriate virtual community training opportunities.

Specific training/professional development opportunities:

- *[job-specific training from your department]*
- *[University and virtual community training/events specific to the student position]*
- Multicultural-sponsored training, activities, and events
- Career exploration activities via Career Services
- EO Career Expo Career-Ready symposium First Wednesday in April
- Resume Review with Career Services and/or WorkSource Oregon

## LEARNING ASSESSMENT & PERFORMANCE EVALUATION

### Learning Assessment and Performance Evaluation

Once a term, student employees and supervisors meet to discuss the progress on completing the position's learning outcomes and the employee's job performance. Specifically:

- Adjustments to the learning outcomes and job duties as needed in order to meet the outcomes
- Upcoming training and professional development opportunities
- On-the-job performance feedback and the level of meeting job duty expectations
- Application of coursework to the workplace, job duties, and learning outcomes
- Application of possible connections to future career-related interests and coursework