



EASTERN OREGON  
UNIVERSITY

# Minutes

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## EPCC

October 4, 2011

3:15 p.m.

Ackerman Alumni Room

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### Attending:

Kenn Wheeler	Brian Sather
Sally Mielke	Karyn Gomez
Nicole Howard	Liz Burton
Mike Pierce	Sarah Witte

### Decisions:

1. Minutes 5.24.11 – Approved minutes
2. CAS meeting vote at October 6 CAS meeting will vote in replacement for Tony Tovar. If this does not happen soon, Faculty Senate will appoint a member at large per the constitution.
3. EPCC meetings – How often will EPCC meet for regular meetings? It was decided that the committee would meet each 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday of each month with the following exceptions: For the month of October the committee will meet the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday and for the month of November, in addition to the 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday, November 29 would be a meeting to compensate for the December break.
4. Handbook revision – Sally presented the restructured handbook. The committee discussed the Quorum and the possible conflict with the constitution. It was decided after further conversation that the quorum language matched the constitution and would be left the same.
5. Printing EPCC agenda items – It was decided that normally committee members would print their own agenda and supporting documents. If necessary, when the agenda is very large, the agenda will be sent to duplicating for pick-up. Angie will alert the members of EPCC that the agenda is large and will be sent to the copy center for printing.
6. GEC program review process – The process for evaluating the documents programs submitted for the GEC mapping and GEC course listing was discussed. Angie will post all program materials received and EPCC will start to review information. The programs will not be required to attend the EPCC meeting in which the GEC review happens. As needed, emails will be sent to the discipline rep asking for clarification or additional information.