

EPCC Minutes

October 31, 2006

Attendance:

Ken Wheeler	Sarah Witte	Jeremiah Dow (student)
Mary Koza	Karen Clay	Donald Wolff
Nancy Knowles	Colleen Johnson	Ray Brown
Marilyn Levine	Michael Jaeger	John Miller

Discussion items:

1. Approved Media Arts Major revision as presented.
2. Approved CHEM 443 for UWR.
3. Approved HIST 466 for UWR.
4. Discussed resource approval topic. Recapped how Karen Clay would like the library to be a part of the resource approval process. When new programs come forward, the costs of implementing these programs and the impact they may have on the library resources needs to be addressed.
 - a. Karen distributed a library impact assessment form and a “collection review for program addition” form.
 - b. Members of EPCC shared concerns for cumbersome paperwork and indicated that faculty don’t have the ability to identify resources, this should come from the Deans.
 - c. Michael Jaeger indicated that there needed to be a way to differentiate between the need for additional paperwork for a new program vs. a course change. Michael also stated that the Deans should take the responsibility for the resource implications.
 - d. It was agreed that a box should be added to the forms where resource implications exist that cue individuals to consult the library.
5. The discussion of cleaning up “old” courses that haven’t been taught for a period of years i.e. 3, 4 or 5 years was discussed. It was suggested that the courses should be suppressed and not published in the catalog if they were not being taught. A request will be made to the registrar’s office for a print out of courses not taught for a period of time.