



**MEETING OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE
OF THE BOARD OF TRUSTEES OF EASTERN OREGON UNIVERSITY
April 3, 2015, 1 p.m.- 3 p.m.
Alumni Room, Ackerman Hall 208**

Board Members:

Present: Patricia Hinton, Jay Kenton, Dixie Lund, Cheryl Martin, Elsie Praeger-Goller, Jer Pratton

Absent: George Mendoza

Quorum present: Yes

Others Present:

Angie Adams, Molly Burke, Xavier Romano, Sarah Witte, Bobbie Connor, Chris Burford

Proceedings:

Meeting called to order at 1:00 p.m. by Acting Chair, David Nelson

Provost Sarah Witte's Report:

Witte shares the Power point that was prepared providing an overview of the organization chart for Academic Affairs, Regional Center locations, University and General Education learning outcomes, and current Majors, Minors, and Programs. Dr. Witte also shared programs that are in the pipeline for approval (Bachelor of Applied Science in Business, Politics and Economics, and a Communications degree).

Vice President Xavier Romano's Report:

Romano shared the organization chart for Student Services. Mr. Romano discussed the TRIO grant that was submitted that could provide support for the learning center, he mentioned the retention rate, and spoke about affordable housing options.

Action Items:

1. Proposed charter for the committee. MOTION to accept as written and modify throughout first year as needed; seconded and passed.
2. Proposed Work Plan for the committee. Witte shares the Work Plan stating that it was drafted using the AGB materials as a guide. Witte asks the committee what their expectations are for the schedule and what they would want to see? Witte would like to have a conversation today rather than going word by word. Pratton

likes the topic driven organization but doesn't want to have to stick with what is in the box (per month). He would like to be able to cherry pick issues that rise to the top.

-Witte recommends that together the committee set the agenda for the next meeting before adjourning. Connor cautioned against using the Work Plan and only use as the staff's document. MOTION to table the Work Plan; seconded and passed.

Other business:

-Lund recommends that the committee work on recognizing success for employees. For example, a letter from the Board sent to recognize achievements such as faculty tenure.

-Burford asks the committee about their desire in appointing a Vice Chair? Committee agreed that Chair Mendoza would speak with members of the committee to seek their interest and identify a Vice-Chair. Burford will speak to Mendoza about this matter.

Meeting adjourned at 3:00 p.m.

Minutes submitted by Angie Adams and Molly Burke